

**FINANCE, GENERAL PURPOSES AND ESTATES SUB-COMMITTEE OF THE  
BOARD OF GOVERNORS OF THE CITY OF LONDON FREEMEN'S SCHOOL**

**Monday, 10 November 2014**

Minutes of the meeting of the Finance, General Purposes and Estates Sub-Committee of the Board of Governors of the City of London Freeman's School held at City of London Freeman's School, Ashted Park, Surrey, KT21 1ET on Monday, 10 November 2014 at 10.30 am.

**Present**

**Members:**

Stuart Fraser (Chairman)  
Roger Chadwick (Deputy Chairman)  
Vivienne Littlechild  
Douglas Mobsby (External Member)

**In Attendance**

**Officers:**

Philip MacDonald	Headmaster, City of London Freeman's School
Sue Williams	Bursar, City of London Freeman's School
Vicky Buckman	Deputy Head, City of London Freeman's School
Richard Alton	Deputy Head (Academic) , City of London Freeman's School
Mark Beach	Head of Junior School, City of London Freeman's School
Steve Telling	Chamberlain's Department
Julie Mayer	Town Clerk's Department

**1. APOLOGIES**

Apologies were received from Deputy John Bennett (Chief Commoner) and Brian Harris.

**2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations.

**3. MINUTES**

The public minutes and summary of the meeting held on 22 May 2014 were approved.

**4. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

There were no questions.

**5. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no items of urgent business.

6. **EXCLUSION OF THE PUBLIC**

**RESOLVED, that:**

Under Section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

Item nos	Para No
7-14	3

7. **MINUTES**

The non-public minutes of the meeting held on 22 May 2014 were approved.

8. **REPAIRS, MAINTENANCE AND IMPROVEMENTS FUND**

The sub-committee considered a joint report of the Headmaster, City Surveyor and Chamberlain in respect of the Repairs, Maintenance and Improvements Fund.

9. **2015/16 BUDGET (TO FOLLOW)**

The Sub Committee received a joint report of the Chamberlain and Headmaster on the 2015/16 revenue budget.

10. **SERVICE BASED REVIEW UPDATE (VERBAL)**

The Chamberlain confirmed that, at this stage, there was nothing further to add to the report that had been presented to the previous Board meeting.

11. **UPDATE ON THE MASTERPLAN**

The Sub Committee received a joint report of the Headmaster and City Surveyor in respect of the Masterplan.

12. **FEE ARREARS, WRITE OFF REQUEST, FEES IN ADVANCE AND INTEREST CHARGES**

The Sub Committee considered a Report of the Headmaster in respect of fees.

13. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB COMMITTEE**

There were no questions.

14. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no items of urgent business.

**The meeting ended at 11.45 am.**

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Chairman

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