

Appendix 1 - Proposed Outline Programme

Activities

			Dates	
			Start	End
1	HHMC	Agree to award an 18 month lease to current proprietors	16/05/2016	
2	HHMC	Consider the guiding principles that will inform the tender process	16/05/2016	
3	HHMC	Agree to undertake a public consultation to inform an Options Appraisal	16/05/2016	
4	HHMC	Agree HWJCG to attend HHCC meeting 27/06/16	16/05/2016	
5	HHMC	Agree establishment and membership of CWG	16/05/2016	
6	HHMC	Instruct Supt. to appoint a Consultation and Catering Consultant	16/05/2016	
7	HHCC &HGWCG	Discuss and consider guiding principles	27/06/2016	
8	HHCC &HGWCG	Discuss ToR for CWP	27/06/2016	
9	HHCC &HGWCG	Appoint Members to the CWG	27/06/2016	
10	HHCC &HGWCG	Discuss approach to visitor consultation	27/06/2016	
11	HHMC	Supt to provide update on guiding principles and approach to visitor consultation	04/07/2016	
12	CWG	Establish CWG	04/07/2016	
13	CWG	Commission visitor and user consultation	04/07/2016	
14	USERS	Consult widely with visitors	18/07/2016	14/10/2016
14	CWG	Analyse consultation feedback and prepare summary report	15/10/2016	31/10/2016
15	HHCC &HGWCG	Receive summary report from CWG	07/11/2016	09/11/2016
16	HHCC &HGWCG	Discuss feedback from visitors consultation	07/11/2016	09/11/2016
19	HHMC	Supt to update Members on project progress	21/11/2016	
20	CWG	Take account of HHCC, HWJCG and HHMC feedback	01/11/2016	31/12/2016
21	USERS	Feedback following the consultation	01/11/2016	31/12/2016