

# The City Bridge Trust

## Investing In Londoners: Application for a grant



### About your organisation

Name of your organisation: <b>Haringey Migrant Support Centre</b>	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? <b>Haringey</b>	
Contact person: <b>Ms Sheila Fletcher</b>	Position: <b>Trustee</b>
Website: <b>http://www.haringeymsc.org</b>	
Legal status of organisation: <b>Registered Charity</b>	Charity, Charitable Incorporated Company or company number: <b>1152227</b>
When was your organisation established? <b>01/10/2012</b>	

### Grant Request

Under which of City Bridge Trust's programmes are you applying? <b>Reducing Poverty</b>		
Which of the programme outcome(s) does your application aim to achieve? <b>More people accessing debt and legal services</b> <b>More Londoners with improved economic circumstances</b>		
Please describe the purpose of your funding request in one sentence. <b>The employment of a part time immigration solicitor to help migrants regularise their status to enable them to improve their financial and housing situation.</b>		
When will the funding be required? <b>01/06/2016</b>		
How much funding are you requesting?		
Year 1: <b>£19,500</b>	Year 2: <b>£19,890</b>	Year 3: <b>£20,288</b>
<b>Total: £59,678</b>		

**Aims of your organisation:**

We aim to provide high quality immigration, welfare and housing advice to migrants, regardless of their immigration status, in a safe, welcoming and accessible centre that fulfils the social and community needs of our visitors.

We do this through delivering work linked to our objectives:

- To advance education and relieve financial hardship amongst migrants, particularly by the provision of legal and other advice;
- To preserve and protect the physical and mental health of migrants;
- To provide facilities in the interests of social welfare to improve the conditions of life of those who have need of such facilities by reason of their immigration status and their social and economic circumstances;
- To advance the education of the public in general about the issues relating to migrants.

We aim to ensure we are accessible to all, that the voice of our visitors informs the development of our services, and that we work to the highest quality standards at all times.

**Main activities of your organisation:**

Our drop-in opened in October 2012 to respond to the urgent local need for legal and practical support to migrants, particularly those experiencing destitution, inappropriate housing, and irregular immigration status. Supported by a paid part-time coordinator, 30 trained volunteers, provide assistance to visitors, including help with applications to lift restrictions on accessing benefits; submitting asylum support appeals; making referrals to other specialist agencies as required. Where necessary, they refer the visitor to a legal adviser from a pool of pro bono solicitors and barristers and a sessional Housing and Welfare Adviser who provide specialist immigration or welfare advice at the drop-in.

We provide health advice and advocacy, English classes, a children's play area and small emergency grants. We distribute hardship grants on behalf of charities for individuals in crisis. With donated food, volunteers cook a two-course hot meal, served in a friendly and welcoming setting. We give additional meals, tinned and dry food, clothes and toys to visitors.

**Number of staff**

Full-time:	Part-time:	Management committee members:	Active volunteers:
<b>0</b>	<b>4</b>	<b>12</b>	<b>55</b>

**Property occupied by your organisation**

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
<b>Rented</b>	

## Summary of grant request

The Haringey Migrant Support Centre opened in October 2012 to respond to the urgent local need for legal and practical support to migrants, particularly those facing destitution and without regular immigration status. With limited or no access to employment or public funds, many migrants, including parents with children were drifting between street homelessness, staying with friends and living in sub standard private rented accommodation. This need is corroborated by ONS [2011], Census [2011] and the Index of Multiple Deprivation [2015]) which confirmed Haringey as the sixth most deprived borough in London and 7 of Haringey's 19 wards within the most deprived 10% nationally; having the sixth highest number of London's known asylum seekers; with 45% of residents being born outside Britain; and 5.1% having lived in the UK for under two years. It has the highest number of residents in the country in temporary accommodation.

HMSC's weekly drop-in operates from a church hall and welcomes up to 50 visitors (a quarter of whom are new each week). 43% of HMSC visitors are from Haringey and it is the only provision for migrants in the borough. The service is run by a team of approximately 45 trained volunteers, from a pool of 55. They are predominantly local, of all ages, from different ethnicities and backgrounds. and former visitors to the drop-in make up a quarter of the current volunteers. Supported by a part-time Coordinator, the volunteers provide information to visitors on a wide range of issues, referring them as appropriate to qualified, specialist advisers who give free immigration, welfare and housing advice at the Drop-in.

Volunteers' assistance includes applications to lift restrictions on accessing benefits, submitting asylum support appeals, making referrals to solicitors, shelters, mental health specialists, social services and alcohol services. With donated food we cook a two course hot meal served in a welcoming setting. We distribute additional meals, tinned food and clothes to visitors to take away.

A pilot funded by London Legal Support Trust at HMSC in 2014 demonstrated the value of immigration casework in helping migrants stabilise their financial situation and move out of poverty and precarious housing. A part-time immigration solicitor was appointed to identify those visitors who, once their case was thoroughly researched and well-presented, would be in a position to have their right to legal status in the UK recognised and thus create a route out of poverty.

HMSC seeks funding for a two-day a week immigration solicitor post, recognising that, although having OISC registration, it does not have the necessary structures in place to support such a role. Therefore, we have established a partnership, subject to funding, with Islington Law Centre whereby the Law Centre provides the supervisory, casework and management structures, along with quality assurance, for a solicitor to work at HMSC.

The drop-in's track-record over three years of operation demonstrates that it offers a highly professional and well used service. In 2014/2015 there was a 30% increase in visitor numbers to 596 people who made 2,273 visits. An average of 10 children a week made a further 515 visits. Employing an immigration solicitor will allow more people access to accredited legal advice, housing, money and debt services.

HMSC has an effective Board of Trustees, many of whom have extensive experience of managing and developing organisations. It has strong links to local faith groups, advice agencies and charities which support destitute and homeless Londoners.

It focuses on its carbon footprint by sharing office space, cooking fresh but 'unsellable' vegetables and encouraging cycling - by visitors and volunteers - through links with the Bike Project.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

**HMSC is accredited by the Office of Immigration Services Commissioner (subject to appointment of a supervisor or qualified advisers).**

### **Outputs and outcomes**

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

**We will provide 280 sessions of immigration advice to visitors each year through the employment of a specialist immigration adviser. Pro bono advisers will provide an additional 450 individual immigration advice sessions. Guaranteed access for visitors to appropriate immigration advice during the drop-in session will ensure continuity.**

**We will support 70 mothers with children each year who require immigration advice to make urgent referrals to Social Services for Section 17 support, and 20 visitors who have a strong case to apply to the Home Office to lift their No Recourse to Public Funds condition.**

**Detailed immigration casework will be provided for 60 prioritised visitors each year to stabilise the family's situation. This could include: preparation of appeals or applications for leave to remain; advice on potential future applications; accurate identification of status and accompanying rights and letters to statutory bodies setting out the entitlements.**

**Each year 20 families will be referred successfully to a community care solicitor to prevent eviction or withdrawal of statutory, temporary housing and financial support for their children; 12 children each year will be helped to register as British citizens resulting in financial and housing support for the family.**

**Each year referrals will be made to specialist casework services: 30 asylum seekers to a legal aid solicitor to take on their claim and access to Home Office accommodation and a small income; 6 asylum seekers assisted to appeal against a Home Office decision to stop providing accommodation.**

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

**More Londoners with improved economic circumstances.**

**Through regularising the status of migrants and identifying their accompanying rights, visitors will start on the path to employment. We will lift migrants out of destitution; some will be able to work, access benefits or statutory support, others will significantly improve their housing situation.**

**More people accessing legal services**

**By offering accredited immigration services, increasing numbers of migrants will access effective legal advice alongside welfare and housing advice, often for the first time. This would include regularising immigration status, providing casework in-house, or through specialist organisations for asylum, housing or community care legal cases.**

**More people report reduced isolation and improvement in their health and well-being.**

**Through practical and emotional support, visitors' isolation and precarity is reduced, and their health improved through better housing conditions, diet and reduced stress. Accessing volunteering opportunities, more migrants gain the skills to find work and join community life.**

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

**Our long-term fundraising approach is based on diversification of income and we would aim to continue to seek funding from a variety of sources. These would include trusts and foundations; individual donations and sponsorship; events; and strong links with local businesses and churches. HMSC will also seek local authority funding to help to ensure further sustainability for the organisation.**

## Who will benefit?

### About your beneficiaries

How many people will benefit directly from the grant per year?

**550**

In which Greater London borough(s) or areas of London will your beneficiaries live?

**Haringey (42%)**

**Enfield (12%)**

**Hackney (5%)**

**Islington (5%)**

**London-wide (36%)**

What age group(s) will benefit?

**16-24**

**25-44**

**45-64**

**65-74**

What gender will beneficiaries be?

**All**

What will the ethnic grouping(s) of the beneficiaries be?

**Mixed/ Multiple ethnic groups (including White and Black Caribbean; White and Black African; White and Asian; Any other Mixed/ Multiple ethnic background)**

**Asian/ Asian British (including Indian; Pakistani; Bangladeshi; Chinese; Any other Asian background)**

**Black/ African/ Caribbean/ Black British (including African; Caribbean; Any other Black/ African/ Caribbean background)**

**Other ethnic group (including Arab)**

If Other ethnic group, please give details: **Palestine, Turkey, Syria, Iran, Iraq, Afghanistan, Kuwait, Georgia, Uzbekistan**

What proportion of the beneficiaries will be disabled people?

**11-20%**

## Funding required for the project

### What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Solicitor (through Islington Law Centre) 2 days	26,000	26,520	27,050	79,570
Interpretation and translation (20 weeks@£60)	1,200	1,250	1,300	3,750
Premises contribution (48 weeks)	960	1,000	1,050	3,010
Office supplies (£10 for 48 weeks)	480	500	530	1,510
Office equipment	500	500	500	1,500
Training	1,500	1,600	1,700	4,800
Casework disbursements	2,000	2,200	2,400	6,600
Insurance and subscriptions	2,000	2,100	2,250	6,350
Contribution to HMSC's management costs	1,705	1,739	1,773	5,217

<b>TOTAL:</b>	<b>36,345</b>	<b>37,409</b>	<b>38,553</b>	<b>112,307</b>
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### What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Community Fundraising and donations - unrestricted	12,000	12,000	12,000	36,000
	0	0	0	0
	0	0	0	0
	0	0	0	0

<b>TOTAL:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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### What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Access to Justice	13,000	0	0	0
Trust for London	31,145	31,959	32,803	95,907
Hornsey Parochial	2,000	0	0	0
	0	0	0	0

<b>TOTAL:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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### How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Solicitor (via Islington Law Centre) 1.5 days p wk	19,500	19,890	20,288	59,678
	0	0	0	0
	0	0	0	0

<b>TOTAL:</b>	<b>19,500</b>	<b>19,890</b>	<b>20,288</b>	<b>59,678</b>
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## Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: <b>March</b>	Year: <b>2015</b>
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Income received from:	£
Voluntary income	9,746
Activities for generating funds	0
Investment income	0
Income from charitable activities	31,359
Other sources	0
<b>Total Income:</b>	<b>41,105</b>

Expenditure:	£
Charitable activities	48,872
Governance costs	0
Cost of generating funds	0
Other	0
<b>Total Expenditure:</b>	<b>48,872</b>
<b>Net (deficit)/surplus:</b>	<b>-7,767</b>
<b>Other Recognised Gains/(Losses):</b>	<b>0</b>
<b>Net Movement in Funds:</b>	<b>7,767</b>

Asset position at year end	£
Fixed assets	1,078
Investments	0
Net current assets	16,748
Long-term liabilities	0
<b>*Total Assets (A):</b>	<b>17,826</b>

Reserves at year end	£
Restricted funds	2,025
Endowment Funds	0
Unrestricted funds	15,801
<b>*Total Reserves (B):</b>	<b>17,826</b>

**\* Please note that total Assets (A) and Total Reserves (B) should be the same.**

### Statutory funding

For your most recent financial year, what % of your income was from statutory sources? 0%
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### Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:  None.
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### Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

### Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Trust for London	0	13,113	10,084
Lottery	0	10,000	0
Comic Relief	10,000	0	0
Hilden	5,000	5,000	5,000
Evening Standard Dispossessed Fund	0	0	12,871

### Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes      Full Name: **Sheila Fletcher**

Role within                      **Trustee**  
Organisation:

# APPENDIX A - REVISED PROJECT BUDGET

## Funding required for the project

### What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Solicitor (through Islington Law Centre) 2 days	26,000	26,520	27,050	79,570
Destitution Coordinator 2 days	12,964	13,223	13,488	39,674
Centre Coordinator	14,119	14,401	14,689	43,209
Office supplies & equipment	400	450	450	1,350
Premises	950	950	950	2,850
Training	1,250	1,250	1,250	3,750
Management costs	1,400	1,400	1,400	4,200
<b>TOTAL:</b>	<b>57,083</b>	<b>58,194</b>	<b>59,277</b>	<b>174,554</b>

### What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Community Fundraising and donations - unrestricted	12,000	12,000	12,000	36,000
Trust for London	25,000	25,000	0	25,000
	0	0	0	0
	0	0	0	0
<b>TOTAL:</b>	<b>37,000</b>	<b>37,000</b>	<b>12,000</b>	<b>61,000</b>

### What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Access to Justice	13,000	0	0	0
Trust for London	31,145	31,959	32,803	95,907
Hornsey Parochial	2,000	0	0	0
	0	0	0	0
<b>TOTAL:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Destitution Coordinator 2 days	8,964	9,223	9,488	27,675
Centre Coordinator	10,119	10,401	10,689	31,209
Office supplies & equipment	0	0	450	450
Premises	0	0	950	950
Training	0	0	1,250	1,250
Management costs	0	0	1,400	1,400
<b>TOTAL:</b>	<b>19,083</b>	<b>19,624</b>	<b>24,227</b>	<b>62,934</b>