

Committee: Courts Sub (Policy and Resources) Committee	Date: 26 October 2016
Subject: Future Work Programme – Central Criminal Court	Public
Report of: The Secondary of London	For Decision
Report author: Charles Henty, Central Criminal Court, Town Clerk's Department	

Summary

This report presents a suggested forward Work Programme for the Central Criminal Court (Appendix 1), aligned to the Sub-Committee's Terms of Reference, for consideration and approval.

The intention of this first report is to suggest a work plan which will gradually give Members a better understanding of the structure, operations and challenges of the department and a clearer indication of how that work fulfils the duties set out within the Committee's Terms of Reference. This will also include a regular update on progress of the £37M major refurbishment project progress being led by the City Surveyor's Department.

This report also provides Members with an opportunity to discuss and shape the Work Programme for the next year and beyond. Members may also wish to consider whether it is appropriate to group thematically reports to allow particular meetings to focus on particular issues.

Recommendations

Members are asked to:

- Approve the revised format of the Work Programme;
- Agree the proposed frequency of reporting;
- Propose any additional priority work areas to be added.

Main Report

1. The draft Work Programme (Appendix 1) has been shaped around the current areas of major activity within the department. There are currently a number of reviews in train with the Corporate Performance Unit which should be concluded within the next 6 months.
2. The committee might wish to attend a separate, on-site briefing, at the Central Criminal Court to further assist Members and orientate them on the detailed operation of the department.

Appendices

Appendix 1 – Draft Work Programme

Charles Henty: Secondary of London, 02072483277

Central Criminal Court– Draft Work Programme

Meeting:	11/10/16	Jan 17	Apr17	Jul 17	Oct 17	
a) Business Plan						
	Current edition as approved by CASC		Business Plan 2017-2020		Six monthly update of Business Plan	
b) Facilities Management Reviews						
		Approval of new structure following FM review. Joint report with City Surveyor's Dept		Update on FM progress		
c) Mobile Phone Policy						
	Joint report from Secondary of London and City Solicitor				Mobile phone policy annual review	
d) Major Works Project						
		Update report from City Surveyors to include AWP proposals aligned to MWP				
e) Event Management and Income Generation						
			Options paper for review to include policy for hiring, events and tour organisation			