



## Hampstead Heath Sports Advisory Forum

Parliament Hill meeting room

19<sup>th</sup> September 2016, 6.30pm

### Members:

Richard Sumray (Chairman)	RS	Hampstead Heath Consultative Committee
Simon Taylor	ST	Hampstead Rugby Club
Rudolf Benjamin	RB	HH Tennis Coach
Marc Hutchinson	MH	Hampstead Heath Winter Swimming Club, H & HS
Joseph Lowe	JL	Highgate Harriers
Graham Norris	GN	Highgate Harriers
Natasha Cendrowicz	NC	Highgate Harriers
Eleanor Kennedy	EK	Parliament Hill Lido Users Group
David Bedford	DB	Representing Heath Users
Jeff Gooding	JG	Camden Schools Association
Karina Dostalova	KD	Deputy Chairman, Hampstead Heath, Highgate Wood & Queen's Park Committee

### In attendance:

Mike Hill	MH	Leisure-Net
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### Officers:

Bob Warnock	BW	Superintendent of Hampstead Heath, City of London
Declan Gallagher	DG	Operational Services Manager, City of London
Richard Gentry	RG	Queen's Park and Constabulary Manager, City of London
Paul Maskell	PM	Leisure and Events Manager, City of London
Paul Jeal	PJ	Senior Swimming Supervisor
Kate Radusin (notes)	KR	PA to Superintendent of Hampstead Heath, City of London

ITEM		ACTION
1.	<b>Apologies</b>	
	Nigel Robinson, Virginia Rounding, Jacki Reason, Dave Walton, Richard Priestley, John Carrier.	
2.	<b>Minutes of the previous meeting (16.5.16) and matters arising</b>	
	Apologies to John Carrier, who was incorrectly recorded as Dan Carrier in the minutes of the 16 <sup>th</sup> May meeting.	
3.	<b>Sports Programme Update</b>	
	MH confirmed additional Q had been added to the summer questionnaire.  Face to face, telephone interviews and 6 focus groups were used to collect data across the City of London's Open Spaces. At Hampstead Heath, Highgate Wood and Queen's Park - 3 focus groups took place (Lido Swimming, Pond Swimming, Sports users). The total sample across the Open Spaces was 1,467. MH gave a presentation regarding the feedback received.  ST suggestion that 'fun' and/or 'enjoyment' are included in the wording of the	

	<p>questionnaire. DB low figures for runners compared to walkers. MH confirmed this was due to the number of people who took part in the questionnaire, rather than what was observed on site.</p> <p>DG the data collected will help inform the Open Spaces Department Sports Board on the next phase of the review, the Sports Advisory Forum will receive an update at their next.</p> <p><b>ACTION: BW the City will publish a headline report following receipt of the full data collected.</b></p>	<p><b>BW</b></p>
<p><b>4.</b></p>	<p><b>Sports Fees &amp; Charges 2017/18</b></p>	
	<p><u>2017/18 proposed sports fees &amp; charges</u> BW last years sports fees were based on bench-marking exercise, this year it is proposed that the sports fees are predominately in the main raised by 1% on average with rounding for ease of cash handling.</p> <p>It is proposed to raise the cost of the tennis annual registration fee by 10% to reflect the added value linked to the introduction of Club Spark.</p> <p>The cost of the Lido season ticket has been raised in-line with the 2015 benchmarking exercise, which indicated the Lido 12 month season ticket should increase to £195. This increase has been spread over two years, and the ratio between the Lido 12 month season ticket and the other season tickets at the Lido has been maintained.</p> <p>BW confirmed he and DG had met with reps from the Highgate Harriers and Hampstead Rugby Club to discuss fee proposals put forward by the clubs. A Consultant will now be commissioned by CoL to work with the Clubs using the Athletics Track facility in order to develop a clearer understanding of their use of the facility and to explore the available options for partnership working and/or licencing.</p> <p>BW confirmed a monthly season ticket has been introduced for 2017/18</p> <p><b>ACTION: KR to send EK 2015 bench-marking data.</b></p> <p><b>ACTION: Sauna prices to be added to Appendix 1.</b></p> <p><u>Payment methods at Sporting Facilities</u> ST making payments is not always simple at the Athletics Track, as not everyone carries cash. If there was an easier way to make payments it may increase income. BW confirmed that CoL are looking to install a contactless payment system at the Track, similar to the system at the Lido, which will also produce plastic card season ticket which shows the identity of the user.</p>	<p><b>KR</b></p> <p><b>KR</b></p> <p><b>DG</b></p>
<p><b>5.</b></p>	<p><b>Block Bookings for existing Clubs</b></p>	
	<p><b>ACTION: BW/DG to clarify if changing room charges for per changing room or per pair of changing rooms.</b></p> <p>DG confirmed a refund for Hampstead Rugby Club changing room hire would be issued, following problems over the last season.</p>	<p><b>BW/DG</b></p>

<p><b>6.</b></p>	<p><b>Tennis</b></p> <p><u>Update on Club Spark</u>  RG general feedback received has been positive. ACTION RG will feedback to the group on the summer of tennis promotion. Staff are have been able to assist members of the public with making bookings.</p> <p><b>ACTION: RG/BW will meet with John Carrier to discuss on-line booking process.</b></p> <p>There has been an increase in tennis income and the number of annual registrations sold compared with 2015.</p> <p><u>Tennis regulations</u>  RG regulations need to be updated to include the on-line refund procedure. A small working group will be formed to discuss and progress.</p> <p><b>ACTION: RG to contact RB, ST and PM regarding updating the tennis regulations.</b></p> <p><b>ACTION: There will be a discussion item on February meeting agenda, regarding which other sports or services which may be added to Club Spark on-line payment platform.</b></p>	<p><b>BW/RG</b></p> <p><b>RG</b></p> <p><b>KR</b></p>
<p><b>7.</b></p>	<p><b>Updates</b></p> <p><u>Highgate Harriers Shelter proposal</u>  GN there is support for the initiative from primary schools that use the Athletics Track facility. This was seconded by JG. The proposal is for a 50m long shelter, running along the home straight.</p> <p>BW a wider review of Heath buildings is being undertaken. Planning permission will also need to be considered. If there is support for the proposal, it can be included in the review. General support was received from the Sports Advisory Forum for the proposal to be further explored.</p> <p><u>Duathon update</u>  232 people participated in the event. £515 was raised from the event which will be split between the Lord Mayors Appeal and supporting school rugby training/coaching sessions.</p> <p><u>Jubilee Hall trust</u>  220 people took part. PM the armoury have requested the event be made a permanent feature of the events calendar. There followed a discussion regarding the number and allocation of 10k and cross country events on Hampstead Heath. It was agreed that the event participations numbers will be slowly increased, until it is clear how many participations the event can accommodate.</p> <p><u>Trim Trail</u>  PM has asked Nigel Robinson for an update on the outdoor gym. Two pieces of equipment at the Trim Trail are currently out of action. Like for like replacements have been ordered. DG a number of complaints were received when the two items of equipment were initially removed. Regular users have been kept informed and notices have been erected.</p>	

	<p><u>Cross Country Heath Extension Pilot race</u>  DG met with David Walton last week, along with a Heath Ecologist. A route for the race has been agreed. A licence with London Heathside will be drawn up for the event. PM is waiting to receive paperwork and risk assessments from London Heathside.</p> <p><b>ACTION: DG to share details of the agreed route, and confirm the event date.</b></p> <p><u>Heath Extension Shower</u>  DG works to the valves have been completed. There are further works to be completed in the ladies side. ST thanked DG on behalf of the Rugby Club. DG thanked to the Rugby Club for their understanding and patience in relation to this issue.</p>	<b>DG</b>
<b>8.</b>	<b>Updates on Ponds Project</b>	
	<p>BW there are 6 weeks left of the construction phase, followed by planting and seeding, which CoL staff will be involved in.</p> <p>Following a meeting this evening with reps from each of the ponds, agreement has been reached for ladies' swimming will be relocated to the Mixed Pond for a period of two weeks from the start of October. This is to allow snagging works to be completed at the Ladies' Pond.</p>	
<b>9.</b>	<b>Any Other Business</b>	
	<p>GN the Parliament Hill Athletics Track has hosted both the National 10,000m track championships and the National Cross Country Championships – no other facility has hosted both.</p> <p>BW looking to prepare a business case to let out further space at the Lido, and a short term lease has been granted for the gym, as this space is not yet being utilised by the café.</p>	
<b>10.</b>	<b>Date of the next meeting</b>	
	6th February 2017, 6.30pm, Parliament Hill Meeting Room.	