

<b>Committees:</b>		<b>Dates:</b>
Projects Sub-Committee Police Committee Culture, Heritage and Libraries Committee		17 February 2017 18 May 2017 30 May 2017
<b>Subject:</b> City of London Police Museum	<b>Gateway 7 Outcome Report Light</b>	<b>Public</b>
<b>Report of:</b> Town Clerk <b>Report Author:</b> Sara Pink – Head of Guildhall & City Business Libraries		<b>For Decision</b>
<b><u>Summary</u></b>		
Project Status Compared to GW2	Budget : Green Specification: Green Programme: Green	
Project Status Compared to GW5	Budget : Green Specification: Green Programme: Green	
Timeline	The project is complete pending approval of this report	
Total Estimated Cost @ Gateway 5	Funded by the Heritage Lottery Fund award of £90,300; 83% of the total cost of the project Match funding – City of London Police contributed £9,000 Guildhall Library contributed £10,000 <b>Total project cost: £109,300</b>	
Currently Approved Budget	£109,300	
Spend / committed to date	£109,000	
Overall project risk	Green	
<b><u>Recommendations</u></b>		
It is recommended that project is closed		

### **Main Report**

<b>1. Brief description of project</b>	Design and build a reimagined and modern City of London Police Museum to bring to life the stories of the force following closure at Wood Street; made possible by a financial award from the Heritage Lottery Fund.
<b>2. Assessment of</b>	1. Opening of Museum The museum was open on time and on budget and

<p><b>project against success criteria</b></p>	<p>successfully brings the vision to life</p> <p>2. Increased footfall  Visitor numbers to the museum and associated events programme within the three months since opening (14 November 2016 - 12 January 2017) are 5,194; an average of 1,731 visitors per month. Hitherto, the space was occupied by the Clockmakers museum which saw an annual visitor footprint of 11,000; an average of 920 visitors per month.</p> <p>3. Increased revenue  Merchandise sales: £496.30  Ticket Sales for Events to December 2016: £1,191  Merchandise and Events total (Nov - Dec 2016): £1,687.30.  Hitherto, there were no merchandise sales associated with the Clockmakers museum and as such this represents a 100% increase.</p> <p>4. Positive feedback  See Appendix 1</p> <p>5. School/community/outreach activities undertaken</p> <p><b>University/Colleges</b>  Westminster Kingsway College  Italian Accountancy group  UCL English as a Foreign Language  Danish/English Police/Services training Group</p> <p><b>Primary Schools</b>  St Pauls Cathedral School  Sir John Cass School  Virginia Primary School  Home Educator Group  St George the Martyr  Argyle primary school  Netley primary school  Torriano</p> <p><b>Secondary Schools</b>  East London Academy  Corelli College  De La Salle School, Basildon</p> <p><b>Adult/Events</b>  London Historians Private View and talk</p> <p><b>Professional</b>  Israeli Police Heritage Centre  Metropolitan Police Museum  Kent Police  NARPO (National Association of Retired Police Officers)</p>
<p><b>3. Key Benefits</b></p>	<p>1. The collections have been brought to life through innovative design and the use of cutting-edge technology.</p>

	<ol style="list-style-type: none"> <li>2. The museum is now much more accessible to the public with longer opening hours.</li> <li>3. The pod design of the museum enables flexibility for new stories/collections to be added each year.</li> <li>4. The museum has attracted significant press coverage, and was referred to by The Telegraph as '<i>London's quirkiest new museum</i>'.</li> <li>5. The museum appeals to the general public but equally to school children and community groups.</li> <li>6. The museum is a successful collaboration between the City of London Corporation's Guildhall Library, the City of London Police, and Guildhall School of Music and Drama and the Heritage Lottery Fund.</li> <li>7. The cultural offer of the City of London Corporation is enhanced by the addition of a museum which explores the unique story of the City of London Police Force.</li> <li>8. The archival documents enabled a reinterpretation of the Jack the Ripper story from the perspective of the victim rather than the murderer. This had never been attempted before and sets the museum apart from others.</li> <li>9. The Tower of London (Historic Royal Palaces) has requested a collaboration with the Police Museum as we are thematically logical partners with many links existing between the City and the Tower, in particular crime and punishment. They are the lead partner in the submission of a bid to the Heritage Lottery Fund for c. £600K in February 2017 for a youth engagement programme which will benefit both partners.</li> </ol>
<p><b>10. Was the project specification fully delivered (as agreed at Gateway 5 or any subsequent Issue report)</b></p>	<p>Yes</p>
<p><b>11. Programme</b></p>	<p>The project was completed within the agreed programme</p>
<p><b>12. Budget</b></p> <p><b>Final Account Verification</b></p>	<p>The project was completed within the agreed budget</p> <p>Verified</p> <p>All sums are below the threshold which requires formal verification</p>

**Review of Team Performance**

<b>13. Key strengths</b>	1. The vision to create a collection which charts the development of the City of London Police force, from its earliest days through the intrigue of the Victorian era to modern policing and current challenges like cybercrime and fraud, has been recognised. The end result has succeeded in realising this vision and has been delivered on time and on budget.
<b>14. Areas for improvement</b>	1. Signage has been challenging and it is recognised that the addition of signs within the square mile directing the public to the Museum would be beneficial and visitor feedback tells us that the museum is difficult to find. The highways department are currently including this request within their signage review. 2. It would be beneficial to produce a guidebook for the museum which in turn could generate additional revenue.
<b>15. Special recognition</b>	It was necessary for Guildhall Library staff to juggle the project to design and build a new museum in addition to their day jobs, within a limited budget and a tight timescale for delivery.

### Lessons Learnt

<b>16. Key lessons</b>	1. Last minute changes to the design specification and entrance to the museum were requested by the City Surveyors Department in order to install a rapiscan for enhanced security which has not yet come to fruition. It is crucial that departments are able to proactively assist in specifying their requirements at an early stage.
<b>17. Implementation plan for lessons learnt</b>	1. We will continue to seek the full involvement and co-operation of departments and other stakeholders as the museum progresses.

### Appendices

<b>Appendix 1</b>	Feedback from museum visitors
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### Contact

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