

Progress against Port Health & Public Protection key improvement objectives 2016-2017

Ref:	Objective	Progress to date
1.	Evaluate the potential impact of leaving the EU on the services provided by PH&PP. Inform central Government of these impacts and prepare appropriate mitigating actions.	<p>Period One</p> <ul style="list-style-type: none"> • Visits have been hosted at HARC and port; meetings held with key agencies and Government departments. • Report commissioned from independent consultants. • Included on risk register. • A report for Committee is being prepared.
2.	Trading Standards Team to maintain focus on protecting City residents from financial fraud. Promote closer ties and better joint working between Trading Standards, Adult Services and City of London Police.	<p>Period One</p> <ul style="list-style-type: none"> • The Trading Standards Manager is a member of the Safeguarding Board and the Financial Abuse Task & Finish Group. • Partnership working with DC&CS (Vulnerable Adults) and City Police (Op Broadway disrupting financial fraud) is ongoing. • Working with Bournemouth University and the Banking Industry on preventative measures for the vulnerable and the elderly to halt payments to rogue traders.
3.	Continue with the current regulatory delivery model for Commercial regulation ensuring a clear focus on risk-based priorities. Develop closer ties with other London local authorities and national regulators. Explore the most effective methods of using legislative and non-legislative tools.	<p>Period One</p> <ul style="list-style-type: none"> • Currently working with London Food Co-ordinating Group and SE Sector Food Groups of London Local Authorities, the central London LAs on LTTC Foods (rare burgers) and the All-London Boroughs' Health & Safety Liaison Group • Ongoing development of mobile working processes to provide businesses with prompt feedback on non-compliances.
4.	Animal Health Service to support government and non-government organisations in their work on combating the illegal puppy trade.	<p>Period One</p> <ul style="list-style-type: none"> • A meeting with Defra officials was held in July regarding 'options' for the Pet Travel Scheme post-Brexit. • In regular dialogue with Defra on day to day issues. • Assisted Dog's Trust with advice on their most recent report on the issue.
5.	Pollution Team to implement the Action Plan for the Noise Strategy 2016-2026.	<p>Period One</p> <ul style="list-style-type: none"> • The City's Draft Code of Construction 2017 was subject to external consultation with 37 respondents who provided over 170 individual comments. The Code is being amended and will be presented to PHES Committee in September 2017. • Recruitment is underway for the TfL funded post 'Environmental and Liaison Officer' to reduce environmental impacts of works on the TfL road network. • Work is underway to refresh the evidence base related to noise and sound including the design of a social survey.

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6.	<p>Ensure compliance with the new statutory requirements for London Local Air Quality Management (LLAQM).</p> <p>Mitigate the risk associated with potential fines for non-compliance with air quality limit values.</p>	<p>Period One</p> <ul style="list-style-type: none"> • New systems established for recording the data required by the new LLAQM requirements. • The Annual Report for 2016 was submitted to the GLA and Defra on time. • The outcome of Clean Air Borough Status determination is awaited.
7.	<p>Implement a Low Emission Neighbourhood (LEN) in the City.</p>	<p>Period One</p> <ul style="list-style-type: none"> • Progress made and action taken during Period One includes: <ul style="list-style-type: none"> ○ Air Quality and Cycling Pop-up Event, Fann Street. ○ Air Quality Champions Business Workshop. ○ City in Bloom Clean and Green in Seventeen campaigns – various sites. ○ City of London School for Girls LEN presentation: Dr Ian Mudway, King's College London. ○ Moor Lane Pop-up Garden. ○ Feasibility study to assess impact of scenarios for reducing air pollution in Beech Street. ○ Power supply upgrades for Barbican estate car parks for electric vehicle charge points. ○ Secure cycle parking spaces in the Barbican Estate and Golden Lane Estate.
8.	<p>Reduce the status of the corporate air quality risk by implementing a range of agreed measures as set out in the Air Quality Strategy 2015-2020.</p>	<p>Period One</p> <ul style="list-style-type: none"> • Air quality remains a red risk. • Air Quality Strategy actions are on track. A report on progress with the actions was submitted to the July PHES Committee.
9.	<p>Produce an updated Port Health Authority Order to ensure that the Port Health Service is authorised to take formal action within the boundary under the relevant legislation.</p>	<p>Period One</p> <ul style="list-style-type: none"> • GIS plotting of boundaries is now complete and will undergo a final review. The legislation which the London Port Health Authority has at its disposal has also been reviewed. Once agreed, formal consultation will take place.
10.	<p>Evaluate the increased potential for Primary Authority work including the feasibility of establishing a new Primary Authority Unit. This will include a programme of engagement with City businesses.</p> <p>Implement the findings of the evaluation.</p>	<p>Period One</p> <ul style="list-style-type: none"> • A specification is being drafted to commission a research project into the potential for new Primary Authority Unit. • Carry-forward monies have been confirmed for this purpose.
11.	<p>HARC: investigate and implement new income generation proposals.</p>	<p>Period One</p> <ul style="list-style-type: none"> • Consultants have been engaged to review accommodation requirements and scope a case for change for service delivery. • The consultant's draft accommodation report has been received and is being reviewed. The second consultant's report should be finalised during September.

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12.	Complete the formal annual review of our property holdings with City Surveyors Department to ensure that we do not occupy buildings and land in excess of our identified operational need, in accordance with Standing Order 55.	<p>Period One</p> <ul style="list-style-type: none"> • PORT HEALTH: Currently working with the City Surveyor to dispose of the lease of the Tilbury Office. Currently pursuing extensions to the leases for offices at Charlton (expires Jan 2018) and Denton (expires Jun 2019).
13.	<p>Continue to develop the use of technology and Mobile Working solutions.</p> <p>Complete the implementation of PHILIS software at the HARC.</p>	<p>Period One</p> <ul style="list-style-type: none"> • PORT HEALTH: Continued development of the mobile working solutions in place. Connectivity issues at some of our office and inspection facilities need to be addressed. The IT transformation project will hopefully resolve this. • PUBLIC PROTECTION: Work has now been merged with the M3/Uniform System Rationalisation Project in order to seek a single application which is accessible from any browser-enabled device. • Food EHOs continue to use 'iAuditor' to develop inspection processes which incorporate electronic data capture. • HARC continues to work with Suffolk Coastal Port Health Authority on the implementation of PHILIS software. It is expected to go live by October.
14.	<p>Implement a strategic Learning and Development Plan to ensure we have the necessary skills and capabilities and training to undertake our work and deliver the corporate strategy.</p> <p>Refresh the Workforce Plan to include upcoming proposed staff changes.</p> <p>Fully implement the Port Health HR Plan.</p> <p>Reorganise staff at the HARC as recommended in an independent external report.</p> <p>Actively support the development and use of Apprentices across the City Corporation.</p>	<p>Period One</p> <ul style="list-style-type: none"> • PORT HEALTH: Specific Development and Succession plan now in place. HR Plan is currently being delivered although the progress has been slow due to delays in the HR process. • HARC: Reorganisation implemented and new posts have been filled. All bar one apprentice is now in place. • Seven new apprentices were recruited across the division under the Apprenticeship Levy. They have joined four existing apprentices and two graduate interns. Several more apprentices will be taken on in the coming months as part of the second cohort of the Apprenticeship Levy.
15.	Deliver the second iteration of the M&CP Leadership Development Programme.	<p>Period One</p> <ul style="list-style-type: none"> • This is underway with a new group of candidates from across the Department.