

**FSC Epping Forest: Action Plan for 2018**

## **2018 Overview**

FSC will work together with City of London to deliver high quality educational experiences in Epping Forest in line with the FSC Vision for 2020 and Corporate Plan and to support the City of London Management Plan for Epping Forest and City of London Green Spaces, Learning Places; Open Spaces Learning Programme.

## **Work with the widest range of learners**

### **Formal Education (schools), Community Engagement and Play**

- Deliver an experience to over 19,500 visitors, highlighting the unique value of Epping Forest.
- Deliver a range of community learning events, activities and courses including:
  - Natural History and Arts Courses for adult learners and professionals.
  - Family Activities in school holidays for ages 18 months+.
  - Badge activities for uniform groups
  - John Muir Award weeks.
- Target communities and schools local to Epping Forest and the City of London.

### **Subsidised learners**

- Seek funding to deliver subsidised events, activities and courses.
- Work with other local partners to deliver events and activities.
- Deliver the Green Entrepreneurs Europe project with FSC Northern Ireland.
- Work closely with FSC Biodiversity team and partners to deliver the BioLinks project.

### **Developing Networks**

- Work closely with FSC London Region to benefit from working as a part of a wider network.

### **High Quality resources**

- Develop courses and resources to meet the new specifications, and modify courses as required.
- Respond to first round of exams, and adapt delivery accordingly.

## **Provide learning of the highest quality**

### **Exceeding Expectations**

- Meet or exceed the expectations of over 90% of customers.
- Respond to customer feedback.

### **FSC Epping Forest External Badging / Overcoming Barriers to first hand experiences**

- Work with FSC London Region to achieve outstanding at the regional QB+ inspection.
- Maintain Learning Outside the Classroom Quality badge and reapply for the Award.
- Maintain systems and procedures to retain Gold at the next Moorepay Safety Shield inspection.
- Apply for and achieve the Primary Geography Quality Mark, Secondary Geography Quality Mark and Centre of Excellence from the Geographical Association.

### **FSC Awards and External Badging**

- Support FSC to maintain IiP.
- Support FSC to maintain the Carbon Trust Award.

## Partnerships and Networks

- Work together with City of London and support the Epping Forest Management Plan including:
  - Access for all through our range of courses, events and activities.
  - To support the open spaces learning strategy.
  - Interpreting the Forest through events, activities and courses, and use of social media.
  - Supporting wildlife watching, through the range of courses on offer.
  - Delivering a programme of events to support the offer in Epping Forest.
  - To provide activities and events for families in a natural playground.
  - To ensure our work supports the preservation of the natural aspect.
  - To ensure well maintained buildings and grounds development.
  - Regularly meet with City of London staff including the JCC to report on progress.
- Associates of FSC Epping Forest
  - Work with the Associates to maintain an active friends group, improving links with the local community, promoting the FSC, and applying for small grants.
- Friends of Epping Forest and the Centenary Trust
  - Work closely to improve visitor experience to the Centres and site.
- Voluntary Action Epping Forest
  - Support VAEF and work with them to increase volunteer numbers.
- Essex Learning Outside the Classroom Providers
  - Be an active member of Essex LOTC.
- Essex Field Club
  - Work with Essex Field Club to deliver high quality courses.

## Ensure the Charity's activities are sustainable.

### Staff

- Recruit staff to meet the needs of the business and ensure appropriate training.

### Working with Volunteers

- Support and train volunteers to support the work of FSC Epping Forest.

### Improving our Environmental performance (including buildings and grounds)

- Improve environmental performance:
  - Install LED lighting throughout all buildings
  - Monitor waste, travel and energy usage and work to reduce them.
  - Continue to develop admin systems to reduce paper usage.
- Improve the working environment in the buildings and grounds for staff and visitors.

### Financial Report

- Generate an operating surplus with changing financial models.
- Continue to develop the admin system to streamline booking and income and expenditure processes and take advantage of the regional support.
- Increase the use of social media to promote FSC, City of London and Epping Forest.

Helen Robertson, FSC Epping Forest

