

<b>Committee(s):</b>	<b>Date(s):</b>
Planning & Transportation Committee Port Health & Environmental Committee Court of Common Council	14/11/2017 21/11/2017 07/12/2017
<b>Subject:</b> Update to Scheme of Delegations	<b>Public</b>
<b>Report of:</b> Director of the Department of the Built Environment	<b>For Decision</b>
<b>Summary</b>	
<p>The Court of Common Council has delegated some functions to Planning &amp; Transportation Committee and Port Health &amp; Environmental Services Committee. To facilitate the carrying out and administration of these functions, some of them have been delegated down to Chief Officers as set out in the Scheme of Delegations previously approved by the Court of Common Council on 1<sup>st</sup> May 2014, updated in December 2014, June 2015 and December 2016, to reflect changes in legislation.</p> <p>Minor modifications to legislation and responsibilities have taken place, to Planning &amp; Transportation delegations and these have been reflected in the revised Scheme of Delegations at Appendix A.</p> <p>No modifications to legislation and responsibilities have taken place, to Port Health &amp; Environmental Services delegations.</p> <p><b>Recommendation(s)</b></p> <p>Members are asked to:</p> <ul style="list-style-type: none"> <li>• Note the Report</li> <li>• Approve the new and updated delegations as set out in the updated Scheme of Delegations at Appendix A for onward approval by the Court of Common Council.</li> </ul>	

### **Main Report**

#### **Background**

1. The Court of Common Council has delegated the exercise of various statutory functions to Port Health & Environmental Services Committee (including responsibility for environmental health) and to the Planning and Transportation Committee. To facilitate the carrying out and administration of these functions, some of them have been delegated down to Chief Officers as set out in the Scheme of Delegations approved by the Court of Common Council on 1<sup>st</sup> May 2014, updated in December 2014, June 2015 and December 2016.

2. Modifications to legislation and responsibilities have taken place, and these have been reflected in the revised Scheme of Delegations document, Appendix A.

### **Current Position**

3. Principally to include a previously omitted paragraph concerning 'Crossrail' and take account of changes to post titles, revisions to the scheme have been made. All changes have been noted in the table on the front page of the appendix document.

### **Proposals**

4. Committee members are asked to note the changes and endorse this report, and Appendix A, for onward approval by the Court of Common Council.

### **Corporate & Strategic Implications**

5. Regular review of delegations is required to keep them up to date and to ensure that the Department of the Built Environment (DBE) can continue to carry out functions effectively.

### **Implications**

6. Failure to review and update delegations may render the Department less effective in performing its statutory functions and unable to take advantage of new legislative powers including those relating to enforcement .

### **Consultees**

7. The Town Clerk, the Chamberlain and the Comptroller and City Solicitor have been consulted in the preparation of this report and their comment incorporated.

### **Recommendation**

8. That the Committee agrees to the amendments to the Scheme of Delegations for onward approval by the Court of Common Council.

### **Appendices**

- Appendix A – DBE Revised Scheme of Delegations

### **Background Papers:**

Previous Delegated Powers updated Committee Reports.

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