

**GOVERNANCE AND EFFECTIVENESS COMMITTEE OF THE BOARD OF  
GOVERNORS OF THE GUILDHALL SCHOOL OF MUSIC & DRAMA**

**Friday, 16 June 2017**

**Minutes of the meeting of the Governance and Effectiveness Committee of the Board of Governors of the Guildhall School of Music & Drama held at the Guildhall EC2 at 1.45 pm**

**Present**

**Members:**

Sir Andrew Burns (Chairman of the Committee)  
Deputy John Bennett (Chairman of the Board)  
Lynne Williams (Principal)  
Gareth Higgins

**In attendance:**

Tom Steer, Students' Union President

**Officers:**

Katharine Lewis, Academic Registrar & Director of the Student Experience  
Julie Cornelius, Town Clerk's Department

**1. APOLOGIES**

Apologies were received from Vivienne Littlechild.

**2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

The Academic Registrar declared an interest in respect of agenda item 10, 'Enhanced clerking arrangements for the Board of Governors and its sub-committees'.

**3. PUBLIC MINUTES**

The public minutes of the meeting held on 24 February 2017 were considered and approved as a correct record, subject to the following amendments.

- Within the Officers' attendance list, the word Principle should be amended to read Principal.
- On the 'In attendance' list, 'Tom Steel' should be amended to read: 'Tom Steer'.
- The following Officers were present but not shown as in attendance: Comptroller & City Solicitor and the Director of Human Resources.

**4. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

The Chairman noted that Professor Geoff Crossick had been invited to attend meetings until such time he could be formally appointed to the Committee. Due to an oversight he had not been invited to this meeting. His appointment would be discussed at the Board of Governors meeting on 3 July.

5. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**  
There were no urgent items for discussion.
6. **EXCLUSION OF THE PUBLIC**  
**RESOLVED** – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.
7. **NON PUBLIC MINUTES**  
The non-public minutes of the meeting held on 24 February 2017 were considered and approved as a correct record, subject to amendments.
8. **COMPLIANCE WITH THE HIGHER EDUCATION CODE OF GOVERNANCE**  
Members considered a report of the Academic Registrar.
9. **QUORACY**  
Members considered a report of the Principal of the Guildhall School of Music and Drama regarding quoracy.
10. **ENHANCED CLERKING ARRANGEMENTS FOR THE BOARD OF GOVERNORS AND ITS SUBCOMMITTEES**  
[Prior to discussion, the Academic Registrar left the meeting at 2.55 p.m.]  
  
Members considered a report of the Principal of the Guildhall School of Music and Drama.
11. **ACADEMIC ASSURANCE WORKING GROUP**  
Report of the Principal of the Guildhall School of Music and Drama.
12. **ALL COMMITTEE REVIEW: PRELIMINARY FINDINGS**  
Members considered a report of the Academic Registrar of the Guildhall School of Music and Drama.
13. **RESEARCH DEGREE AWARDING POWERS TIMETABLE**  
Members received a report of the Principal of the Guildhall School of Music and Drama.
14. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**  
There were no questions.
15. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**  
Members considered one item of Any Other Business that the Chairman considers urgent and which the Board agree should be considered whilst the public are excluded.

**The meeting closed at 3.45 pm**

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Chairman

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