

**Outstanding Actions List
Barbican Centre Board and Finance Committee**

Action	Notes	Officer/body responsible	Date added	To be completed/ progressed to next stage
International Strategy	International Strategy being developed; to be presented to Board when complete.	Director of Arts	September 2017 (Board)	On agenda for March Board.
Board visits to the Barbican	Management Team asked to consider a series of visit opportunities for the Board to become more acquainted with both front and back of house operations.	Management Team	September 2017 (Board)	Ongoing – first visit took place 23 Feb 2018, next scheduled for 19 March.
Review of Skills and Effectiveness	Approved Action Plan to be implemented.	Town Clerk	January 2018 (Board)	Ongoing – progress to be monitored by Nominations Committee.
Annual Dinner	Summary / outcomes report to be produced following annual dinner.	Town Clerk / Managing Director	January 2018 (Board)	On agenda for March Board.
Bad debts/write-offs	Explanatory note concerning a particular write-off to be circulated.	Head of Finance / Town Clerk	January 2018 (Board)	Complete (circulated 21/1/18).