

RISK COMMITTEE OF THE BARBICAN CENTRE BOARD

Wednesday, 17 January 2018

Minutes of the meeting of the Risk Committee of the Barbican Centre Board held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Wednesday, 17 January 2018 at 10.00 am

Present

Members:

Deputy John Tomlinson (Chairman)
Deputy Dr Giles Shilson (Deputy Chairman)
Russ Carr
Deputy Wendy Hyde
Deputy Edward Lord
Deputy Tom Sleigh

Officers:

Sir Nicholas Kenyon	-	Managing Director, Barbican Centre
Sandeep Dwesar	-	Chief Operating & Financial Officer, Barbican Centre
Sean Gregory	-	Director of Learning & Engagement, Barbican Centre
Louise Jeffrey	-	Director of Arts, Barbican Centre
Jonathon Poyner	-	Director of Operations & Buildings, Barbican Centre
Niki Cornwell	-	Head of Finance & IT, Barbican Centre
Steve Eddy	-	Head of HR, Barbican Centre
Nigel Walker	-	Safety & Security Manager, Barbican Centre
Pat Stothard	-	Audit Manager, Chamberlain's Department

1. APOLOGIES

Apologies were received from Judith Pleasance.

2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were none.

3. MINUTES

The public minutes of the meeting held on 20 November 2017 were approved.

4. OUTSTANDING ACTIONS

The schedule of outstanding actions was received and the various updates noted.

RECEIVED.

5. INTERNAL AUDIT UPDATE

The Committee received a report of the Head of Internal Audit providing an update on Internal Audit activity undertaken at the Barbican Centre since

November 2017, as well as a status update in respect of planned work for the remainder of 2017/18.

With reference to the three-year audit plan outlined at Appendix 2, a Member observed that it was difficult to get a sense of what other areas might have been considered and discounted in identifying the selected audit areas. It was asked if there was a more comprehensive background document which Members might see which would facilitate a broader understanding and scrutiny of the selection process. It was also asked to what extent Internal Audit were involved with scrutinising the Risk Register and the various controls in place.

The Head of Internal Audit outlined the way in which the three-year plan was compiled and confirmed that further information about the broader range of potential audits that had been considered could be provided. Members were also reassured that there was flexibility built into the system to facilitate ad hoc requests from management for audit work on emerging areas of importance. Whilst the three-year plan set out in the report was prepared specifically for the Barbican, there were also a number of corporate audits across the entire City Corporation which took place, many of which would involve and impact the Barbican.

The Chairman noted that the Committee had previously requested sight of the completed audit reports for Barbican-based reviews and asked the Head of Internal Audit to ensure that these were provided to Members, through the Clerk, in future.

RECEIVED.

6. HEALTH & SAFETY UPDATE

The Committee received a report of the Director of Operations & Buildings providing an update on the Centre's Health and Safety activities and provision over the last year.

RECEIVED.

7. GENERAL DATA PROTECTION REGULATION (GDPR) UPDATE

The Committee received a report of the Director of Learning & Engagement outlining activity that had been undertaken so far to assess risk and audit data and processes, in order to comply with forthcoming changes in Data Protection law coming into force in May 2018.

In response to a Member's queries concerning references to profiling and automated decision-making, as well as the likely scale of impact of GDPR, the Director of Learning & Engagement undertook to provide responses outside the meeting once he had had the opportunity to check with the report author.

RECEIVED.

8. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

9. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no urgent items.

10. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

Item No.

11 - 15

Paragraph No.

3

11. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 20 November 2017 were approved.

12. **CITIGEN UPDATE**

The Committee received a report of the Director of Operations & Buildings providing an update on the Citigen system, including an assessment of the likelihood of any failure and outlining steps to mitigate against this risk.

13. **RISK REGISTER**

The Committee received a report of the Chief Operating & Financial Officer advising Members of the risk management system in place at the Barbican, updating on the significant risks that had been identified and outlining measures for mitigation of these risks.

14. **PROGRAMMING RISK**

The Committee received a report of the Director of Arts concerning forthcoming programmed activities which might potentially pose reputational risks.

15. **CROSS-CUTTING SECURITY ENHANCEMENTS UPDATE**

The Committee received a report of the Director of Operations & Buildings providing an update on the various security enhancements being implemented at the Barbican.

16. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

17. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no urgent items.

The meeting ended at 10.52 am

Chairman

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