

## **FINANCE COMMITTEE OF THE BARBICAN CENTRE BOARD**

**Wednesday, 7 March 2018**

Minutes of the meeting of the Finance Committee of the Barbican Centre Board held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Wednesday, 7 March 2018 at 1.45 pm

### **Present**

#### **Members:**

Deputy Dr Giles Shilson (Chairman)  
Deputy John Tomlinson (Deputy Chairman)  
Russ Carr  
Deputy Wendy Hyde  
Emma Kane  
Deputy Tom Sleigh

#### **Officers:**

Sandeep Dwesar	- Chief Operating & Financial Officer, Barbican Centre
Louise Jeffreys	- Director of Arts, Barbican Centre
Jonathon Poyner	- Director of Operations & Buildings, Barbican Centre
Jim Turner	- Head of Projects, Barbican Centre
Sarah Wall	- Group Accountant, Barbican Centre
Greg Moore	- Town Clerk's Department
Leanne Murphy	- Town Clerk's Department

### **1. APOLOGIES**

Apologies were received from Vivienne Littlechild and Judith Pleasance.

The Chairman welcomed Leanne Murphy to the meeting, advising that she would be taking on some clerking responsibilities associated with the Board and its sub-committees moving forwards.

### **2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were none.

### **3. MINUTES**

The public minutes of the meeting held on the 8 November 2017 were approved.

### **4. OUTSTANDING ACTIONS**

The Committee noted the various outstanding actions and the updates provided thereon.

A Member noted the Board visits to the Barbican and asked when the next visits were likely to be scheduled, observing the importance of Members being acquainted with front and back of house operations. The Town Clerk advised

that the next scheduled date was a Theatre & Music Tour scheduled for 19 March and added that suitable dates were also now being arranged for an Operations & Buildings Tour.

RECEIVED.

5. **RETROSPECTIVE WAIVER REPORT**

The Committee noted the retrospective waiver concerning the appointment of *Artisan People*, a specialist agency focusing on gallery invigilation, to supplement the casual gallery staffing team during the final weeks of the Basquiat exhibition.

Background was provided to Members on the Barbican's decision to appoint Artisan People and the Chairman clarified the difference between waivers and retrospective waivers and the implications of the latter.

Members agreed that the late notice from Hays, the City Corporation's contracted agency for temporary staff, that they would be unable to provide sufficient personnel for the Gallery to open on a busy Saturday had meant that the Barbican did not have a choice on this occasion but to seek an alternative contractor, as to close the Gallery would have had major implications in terms of the Barbican's reputation and a loss of earnings.

Members discussed the specialist nature of support required by the Barbican Centre and how the Barbican and City Procurement should work together in respect of the corporate contract to ensure this situation was not repeated. Members were advised that there had been confusion about the rules regarding retrospective waivers and how this was reported to the procurement team.

A Member highlighted concerns over only using one contracted supplier, referencing the recent problems incurred by Kentucky Fried Chicken as an example. She queried whether two suppliers should be written into the corporate contract to ensure there would always be one on hand to deliver staff on any occasion.

An officer advised that it had been erroneously believed that the Barbican could utilise an artistic waiver on this occasion against the Corporation's contract and that learning had been drawn from the incident.

Whilst sympathetic to the issues in this particular instance, the Chairman emphasised that waivers should always be sought when possible over retrospective waivers.

RESOLVED: That the use of a retrospective waiver concerning the award of a contract for Agency Staffing to *Artisan People* be noted.

6. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

7. **ANY OTHER BUSINESS THE CHAIRMAN CONSIDERS URGENT**

There were no urgent items.

8. **EXCLUSION OF THE PUBLIC**

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.

**Item No.**

9-13

**Exemption Paragraph(s)**

3

9. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 8 November 2017 were approved.

10. **BUSINESS REVIEW**

The Committee received a report of the Chief Operating & Financial Officer setting out the Business Review for the Period 10 Accounts 2017/18.

11. **SBR / STRATEGIC PLAN UPDATE**

The Committee received a report of the Managing Director providing an update in respect of the Barbican's Strategic Plan and Service Based Review Targets.

12. **PROJECTS UPDATE**

The Committee received a report of the Director of Operations & Buildings providing an update on the Centre's building and refurbishment projects.

13. **WOODBLOCK FLOORING - ISSUES REPORT**

The Committee received a report of the Director of Operations & Buildings providing an update on sand and seal woodblock flooring.

14. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

15. **ANY OTHER BUSINESS THE CHAIRMAN CONSIDERS URGENT**

There were no urgent items.

**The meeting ended at 2.25 pm**

-----  
Chairman

**Contact Officer: Gregory Moore**

**tel. no.: 020 7332 1399**

**gregory.moore@cityoflondon.gov.uk**