

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Holborn Community Association	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Camden	
Contact person: Ms Paul Crozier	Position: Chief Executive Officer
Website: http://www.holborncommunity.co.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 801064
When was your organisation established? 07/02/1989	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Making London More Inclusive
Which of the programme outcome(s) does your application aim to achieve? Community buildings that are more accessible and as a result Disabled people actively taking part in the arts or sport
Please describe the purpose of your funding request in one sentence. We require funding for accessibility works within Bedford House, which is currently inaccessible for those with disabilities, who cannot easily participate in our programmes.
When will the funding be required? 03/01/2018
How much funding are you requesting? Year 1: £100,000 Year 2: £0 Year 3: £0 Total: £100,000

Aims of your organisation:

Holborn Community Association (HCA) is a vital community organisation that aims to create a thriving, vibrant and inclusive local community.

The charity aims to support the local community through a community-led approach that tailors services to local needs. It aims to improve the livelihoods of Holborn's residents in both the short and the long-term, improving physical and mental wellbeing, creativity and employability.

Improving livelihoods helps the charity to meet its aim of supporting, improving and empowering the local community. Its activities are designed to have community outcomes, with HCA aiming to increase resilience and social cohesion. The charity helps the community to help itself, and enjoy healthier, happier and more meaningful lives. It aims to increase interaction to foster a community spirit that reduces social and economic disparities in the community.

Main activities of your organisation:

HCA offers direct, practical support to the most vulnerable groups in the Holborn area, especially children and young people, older people, and those who are disadvantaged.

HCA responds to the needs of these local groups by:

? Offering opportunities to those who would not otherwise have them, including sports and arts programmes;

? Supporting those most in need and increasing resilience by helping the community identify and meet their own local needs, through volunteering, training or participating in events and projects;

? Providing three community centres in the heart of Holborn for people from all backgrounds, providing them with facilities in the interest of social welfare.

Key services include, but are not limited to:

? Sports and physical activities such as Tae Kwando and gymnastic;

? Arts projects including a summer film project, ballet and pottery making;

Peer and intergenerational support for older people, including the successful befriending scheme; and Education and training opportunities for younger people.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
3	40	14	196

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	50 year lease, expiring 2062

Summary of grant request

HCA is embarking on an ambitious capital redevelopment of its key building, Bedford House, turning this vital community centre from an inaccessible and inadequate facility into a state-of-the-art home for the local community.

HCA is well-positioned to undertake this transformational project given the charity's track record of delivering high quality services to over 1,000 individuals within the community annually and its reputation and history as a trusted community resource.

Need:

Bedford House requires fundamental change. It is currently only a single space with a ground floor reception and basement gym. In addition, the building is in a significant state of disrepair. Its level of dilapidations make it inefficient (it requires high cost, ongoing maintenance), unhealthy (it is damp and prone to leaks) and has reduced accessibility for older people and those with physical disabilities.

With regards to accessibility, to which application specifically relates, an accessibility audit has identified key areas that need addressing in Bedford House: It found that:

? The lack of step-free access between Bedford House's two floors 'means that the building excludes many people who might benefit from the Association's services'.

? To serve the community more effectively and inclusively a major upgrade is needed?.

? Bedford House has 'significant access issues which should be addressed as soon as resources become available'.

? Since access to opportunities for those with disabilities is so difficult, 'upgrading Bedford House will enable Holborn Community Trust to positively affect the lives of many more people with its work'.

The Project:

In line with the above, HCA plans to redevelop Bedford House into a facility that is accessible to all, helping London to become more inclusive. Key accessibility features will include:

? Full disabled access and amenities from Emerald Street;

? An eight person passenger lift, providing full access to Bedford House's different levels;

? Reworking the entire basement, which will utilise current 'dead' space to create a state-of-the-art performance and events space and gymnasium; and provide changing facilities, a sports wheel-chair accessible toilet;

? A new floor above the gym for an additional studio/club room, with potential for a second floor;

? The building will be flexibly structured into different 'zones', ensuring that over its lifetime the centre can adapt to local needs as they evolve';

? Other changes to meet health and safety regulations and become DDA compliant, improving environmental and energy efficiency.

Meeting the Programmes Outcomes:

The development will:

? Improve accessibility access at Bedford House meaning the building is more widely used by disabled people.

? Ensure more disabled people are able to take part in an expanded sports and arts offering, increasing their well-being as a result.

Continues overleaf

Continued from previous

? Increase the number of disabled people feeding into and leading the development of our programmes or volunteering within the organisation.

Good Practice:

We directly meet City Bridge Trust's Principles of Good Practice by:

? Having a unique user-led approach (where service users lead the identification and development of new services). As such all service users are involved in the planning, management and running of services.

? Welcoming people from all backgrounds to participate in our services and actively valuing diversity ? a key aim of the charity is to develop community cohesion.

? Valuing and supporting volunteers ? The charity currently has nearly 200 volunteers, who are vital to its work, providing support in a variety of tasks, including befriending, class assistants and tutoring.

? The redeveloped Bedford House will improve environmental and energy efficiencies, helping HCA to reduce its carbon footprint.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Redevelopment of Emerald Street alley to provide full disabled access to welcome 200 more disabled people to Bedford House.

Installing a passenger lift to provide step-free access between levels at Bedford House (and further accessibility works) . This will mean that, for the first time, everyone will be able to access activities held in the basement of Bedford House.

Increasing the number of activity hours that HCA can offer from 60 hours to around 200 hours per week. This will increase the number of people HCA can support from 1,000 to 1,500 people within Holborn each week.

An expanded programme of arts activities through the new HCA Arts Programme, which will provide an additional 15 arts classes each week, including dance, digital arts, pottery, screen printing and the performing arts.

An expanded programme of sports and core activities, including gymnastics, tai chi and yoga.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Increased wellbeing for disabled people.

Increased creative and artistic skills for disabled people through additional creative learning opportunities, improving confidence and wellbeing.

Improved fitness levels, skills and confidence for disabled people through an expanded programme of physical activities.

Increased resilience for disabled people living locally, who will feel empowered to address their own needs.

The community will be brought together, reducing isolation and disparity between disabled people and mainstream society, increasing social cohesion.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

HCA is a financially sustainable organisation. This will be furthered by the capital redevelopment of Bedford House, which will enable the charity to expand its services and activities, and offer lettable spaces, increasing HCA's earned revenue by 50%.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

1,500

In which Greater London borough(s) or areas of London will your beneficiaries live?

Camden (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Professional Fees	0	0	0	577,896
Works Contracts	0	0	0	2,614,920
Property Costs	0	0	0	113,800
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	3,306,61
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Camden Borough Council	0	0	0	1,000,000
Sport England	0	0	0	500,000
London Marathon Charitable Trust	0	0	0	200,000
Power to Change	0	0	0	300,000

TOTAL:	0	0	0	2,000,00
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Linbury Trust	0	0	0	60,000
Garfield Weston Foundation	0	0	0	100,000
Fidelity Foundation, Beatrice Lalng Trust, Wolfson Foundation, Bernard Sunley Foundation, Tudor Trust	0	0	0	105,000
Social Investment (conversations ongoing)	0	0	0	300,000

TOTAL:	0	0	0	565,000
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Accessibility Works (Full budget within supporting Information)	100,000	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	0	0	0	0
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2016
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Income received from:	£
Voluntary income	18,588
Activities for generating funds	0
Investment income	700
Income from charitable activities	688,969
Other sources	0
Total Income:	708,257

Expenditure:	£
Charitable activities	547,220
Governance costs	0
Cost of generating funds	0
Other	0
Total Expenditure:	547,220
Net (deficit)/surplus:	161,037
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	0

Asset position at year end	£
Fixed assets	601,518
Investments	0
Net current assets	236,687
Long-term liabilities	282,345
*Total Assets (A):	555,860

Reserves at year end	£
Restricted funds	276,449
Endowment Funds	0
Unrestricted funds	279,411
*Total Reserves (B):	555,860

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
51-60%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

N/A

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	159,920	0	366,349
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	400	0	1,663

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
3 Verulam Buildings Trust	30,000	0	32,000
BBC Children in Need	0	0	30,512
St Andrew Holborn Charity	13,643	0	25,000
John Lyon's Charlty	15,000	0	18,125
Alexander Stafford Charlty	0	0	10,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Mairi Duthie**

Role within **Trustee**
Organisation: