

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Vineyard Congregational Church	
If your organisation is part of a larger organisation, what is its name? Congregational Federation Ltd	
In which London Borough, is your organisation based? Richmond	
Contact person: Mr Robert Kimmerling	Position: Minsiter of church and chair of trustees
Website: http://vineyardllfechurch.org.uk vineyardcommunity.org	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1154870
When was your organisation established? 04/12/2013	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Making London More Inclusive
Which of the programme outcome(s) does your application aim to achieve? Community buildings that are more accessible and as a result
Please describe the purpose of your funding request in one sentence. Disability access improvements to the upper and lower ground floors of Vineyard Life church and the Vineyard Community Centre
When will the funding be required? 08/01/2018
How much funding are you requesting? Year 1: £100,000 Year 2: £0 Year 3: £0 Total: £100,000

Aims of your organisation:

The premises comprise:

Vineyard Life Church (applicant): Christian church for the furtherance of the Christian religion. (previously known as the Vineyard Congregational church, originally built as a premise for worship in 1831.

The church is landlord to the Vineyard Community Centre, reg charity no: 1143951 (23 Sept 2011), providing a 12 year lease to the Lower Ground floor premises. The Centre was founded by the Vineyard Life church who have majority trustees for the Centre.

Charitable objects of the Vineyard Community Centre are:

1. The advancement of the Christian faith for the public benefit in Richmond-upon-Thames, Surrey.
2. The relief of need and sickness in the community with a focus on helping those who are socially or economically disadvantaged
3. The advancement of such other charitable purposes that are exclusively charitable under the laws of England and Wales as the trustee may from time to time decide.?

Main activities of your organisation:

Vineyard Life Church

A Christian church providing:

Place of worship

Community rooms for hire (4)

Community supportSupport of social

Vineyard Community Centre

This is an open access community centre providing wide ranging support services to the borough: homeless drop-in and crisis services, the Richmond foodbank (also with 3 other distribution centres), Vineyard Community Nursing, a Social inclusion cafe, and on-site charity shop. Additional premises are leased for skills development work.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
4	8	8	60

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Owned	Community Centre:3yr renewable

Summary of grant request

Due to multiple existing level changes throughout the premises we have been unable to offer suitable accessibility. We have no wheelchair or disabled toilet facilities and a variety of existing non compliant stairs and entrances. A CAE (centre for accessible environments) consultancy report, ref 201312, was carried out for the whole premises in November 2014 detailing needs. A design project subsequently followed which encountered planning obstacles and delay but a new design proposal is now approved for planning and has been reported on with recommendation by your recognised Inclusive design consultant Chris Harrowell ARIBA NRAC. The scheme is proposed in order to upgrade the accessible environment for the premises both Internally and externally.

Premises comprise:-

Church premises upper ground floor: Community hall, toilets and kitchens are used extensively every day of the week by both church and community use. Approx annual visits: 20,000, from 12 regular hirers on average, plus ad hoc and church use.

Community Centre lower ground floor: Hall, 2 offices, kitchen, coffee bar, toilets with showers, charity shop and stores, and rear garden.

Approx. annual visits: Morning drop in: 7500. Afternoon café and garden: 7000. Foodbank: 1,700. Charity shop: 11,500. Evening /weekend use including youth work and hire: 10,000.

Proposals (plans linked to detailed proposal):

Church: A disability toilet will be provided which is accessible at street level for both the Community Centre, the Church premises and the garden.

The currently non-compliant stair to the charity shop and external steps to church entrance and offices will be replaced with compliant ones. The provision of a wheel chair lift to negotiate new internal stairs to the and enlarged church foyer will allow access to the existing main function spaces.

Community centre:

The re-ramping and resurfacing of the existing side entrance passage to the basement Community Centre will remove one flight of steps to the Centre entrance. The remaining steps will have a wheelchair lift installed in order to access the Community Centre and its services.

The publicly accessible garden will also access the disabled wc. The small external forecourt area will be enlarged by removing existing borders and barriers and improved for buggy parking, with the addition of night time lighting.

Project management consultants:

? Philip Kassanis kassanis.co.uk, Architect and Urban designer & David Vernau MCIAT Chartered Architectural Technologist.

? Chris Harrowell RIBA NRAC, Inclusive Design Consultant to the CAE. Completed supportive stage 2/3 access report on the current design Oct. 2017

? Philip Worsley. C. Eng M.I.Mech E. Technical Build Project manager and former chief engineer Diageo/Guinness world wide will act as Project Manager.

Philip delivered project management for extensive renovation to the basement premises in 2011/12

? David Vernau. Architectural technician overseeing planning grant design condition details Building Regs application.

Continues overleaf

Continued from previous

Party wall award & CDM safety supervisor role.

? Oliver Reutter. Consultant surveyor

? Structural engineer Colin Mitchell

This grant request from the church as landlord owner is for capital access improvement to the whole premises and forms the remaining budgeted funds needed at 44% of the total budgeted cost

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Already provided: A morning crisis drop in for the homeless and those in crisis. We provide first stage facilities such as showers, food, communications, clothing, visiting agencies and case working and partnerships such as with local housing provider SPEAR and GlassDoor winter night shelter.

Community Nursing. A weekly in-house general nursing clinic, mainly for visitors to the drop in above, in conjunction with GP and other health services.

Already provided: Community Cafe for social inclusion providing free access space for visiting groups such as MIND, social Knitting, children's cooking classes, Housing provider forums etc. The Trussell Trusts Richmond foodbank operates from the Community cafe providing short term food crisis intervention with referrals from over 180 borough agencies.

Already provided: A charity shop on the premises for clothing and bric-a-brac providing both £50K annual income, as well as free clothing for the homeless and small household goods for newly housed visitors. We also have an increasing demand for support to refugee families and the borough's children's support services.

Already provided: Upper ground floor church worship space incorporating 3 community rooms for general community weekday use with wide-ranging community activities.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Access to a disabled wc. There is currently no step free provision to WC facilities. The improvements will provide disabled visitors access to a wc from both upper and lower ground floors as well as the publicly accessible gardens.

The removal of half the steps to the lower ground floor level, together with compliant ramping and handrails, will improve access for ambulant but infirm visitors as well as providing wheelchair access to the main public floor with its services via a wheelchair stair lift.

The renewal of 3 existing stairways and steps: to the upper ground level entrances and the lower ground level charity shop will improve compliance and add a wheelchair stair lift between upper ground floor spaces and the shared access WC.

The addition of appropriate signage and lighting, upper and lower induction loops and improved visible environment in accordance with disability recommendations.

We expect that the benefit will be for current disabled visitors and that those unable to come presently will no longer be prevented.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

This is a contained capital project with phased completion expected during 2018 or early 2019

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

3,000

In which Greater London borough(s) or areas of London will your beneficiaries live?

Richmond (90%)

Hounslow (3%)

Kingston (2%)

Wandsworth (2%)

London-wide (3%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Mobilisation, professional fees, conservation requirements, insurance etc	32,150	0	0	32,150
Lifts x 2	18,400	0	0	18,400
New doors, door entrance and glazing	14,690	0	0	14,690
Brickwork and fabric general construction and excavation waste	47,000	0	0	47,000
M & E, Ironmongery stairs and railings	22,000	0	0	22,000
Internal and external flooring, paving, walkways	14,000	0	0	14,000
Architectural Joinery and second fix	14,800	0	0	14,800
Other general construction	24,280	0	0	24,280
vat on above	37,464	0	0	37,464
TOTAL:	224,784	0	0	224,784

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Richmond Parish Lands Charlty	15,000	0	0	15,000
Richmond Civic Trust	3,000	0	0	3,000
City Bridges consultancy for accessibility report	5,000	0	0	5,000
Village Planning Fund (CIL levy fund for Richmond)	99,000	0	0	99,000
TOTAL:	122,000	0	0	122,000

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Capital grant for access improvements	100,000	0	0	100,000
TOTAL:	100,000	0	0	100,000

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2017
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Income received from:	£
Voluntary Income	98,563
Activities for generating funds	52,605
Investment Income	626
Income from charitable activities	18,042
Other sources	2,144
Total Income:	171,980

Expenditure:	£
Charitable activities	226,438
Governance costs	0
Cost of generating funds	0
Other	0
Total Expenditure:	226,438
Net (deficit)/surplus:	-54,458
Other Recognised Gains/(Losses):	0
Net Movement In Funds:	-54,458

Asset position at year end	£
Fixed assets	1,215,500
Investments	0
Net current assets	63,816
Long-term liabilities	90,783
*Total Assets (A):	1,188,533

Reserves at year end	£
Restricted funds	51,946
Endowment Funds	0
Unrestricted funds	1,136,587
*Total Reserves (B):	1,188,533

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
0%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	Year 3 £	Year 2 £	Most recent £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	5,000	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	Year 3 £	Year 2 £	Most recent £
Richmond Parish Lands charity	15,000	0	0
Grants to the Community centre are listed in their accounts	0	0	0
	0	0	0
	0	0	0
	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Robert M Kimmerling**

Role within **Church minister and lead for client project team**
Organisation: